

**Heritage Christian Academy**  
6312 Quail Run Drive  
Kalamazoo, Michigan 49009

Telephone: 269-372-1400

Facsimile: 269-372-6018

Email Address: [hcaoffice@hcaeagles.org](mailto:hcaoffice@hcaeagles.org)

Website: [www.hcaeagles.org](http://www.hcaeagles.org)

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Board of Directors

Heritage Christian Academy

**Open Meeting Minutes**

**Date:** 10/26/2020

**Time:** 7pm

**Location:** HCA

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MEETING TYPE:	<input checked="" type="radio"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input type="radio"/> Proposed	<input checked="" type="radio"/> Approved

**I. Call To Order**

The meeting was called to order at 7:06 pm. Zoom invite for parents and staff.

Motion to Open: Beth Fenstermaker

2nd: Brad Dennis

Ayes: 7 Nays: 0

**II. Roll Call / Opening Prayer**

Board Member Attendance:

Greg McCormick	Chairman	<input checked="" type="radio"/> Present	
Joel Schoonbeck	Vice-Chairman	<input checked="" type="radio"/> Present	
Elizabeth Fenstermaker	Director	<input checked="" type="radio"/> Present	
Brad Dennis	Treasurer	<input checked="" type="radio"/> Present	
Gayle Jacobs	Director	<input checked="" type="radio"/> Present	
Casey Pawell	Director	<input checked="" type="radio"/> Present	
Lynn Townsend	Secretary		X Absent

Other Attendees: Kathy and Sal LaBarra, Melanie Simpson, Jennifer Pietras, Jenni Houtman

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Prayer by: Joel Schoonbeck

**III. Approval of Open Meeting Minutes**

Motion to approve the September minutes.

One edit to attendee noted – confirm the name of “Justin’s iPad” attendee (Justin Cary?)

Motion: Brad Dennis

Support: Joel Schoonbeck

Ayes: 7 Nays: 0

**IV. Administrator’s Report(s)**

A. Update:

1. COVID-19 – continuing to provide regular updates and having constructive conversations with members of the HCA community. The Health Department was praying over our school. Jason is on a first name basis with the contact there who continues to affirm our openness.
2. Jason underwent trust-based learning.
3. Working on Grandparent’s day – virtual version this year to watch and be able to enjoy via video. Sue Davidson working on this and John Davis will compile for a professional finish.
4. Stolen vehicle ended up on campus this month. Jason realized he should have done a lockdown on that even though no issue arose from it. In the future he will do this.
5. Virtual event coming up on campus – movie called “Childhood 2.0” – a documentary on what’s going on with our children today. Issues of anxiety, withdrawal, depression and online abuse where many parents view the biggest risk to their children as physical. Put out by the Protect Young Eyes organization (Chris McKenna).

HCA to promote the movie for 2 weeks with a free view on YouTube, then parents can reach out to HCA with any questions. All will be in the Eagle Tracker. On November 6 Chris will do a live Q&A at 7 pm. The video is intended for parents and possibly older (HS) young adults but the content is very heavy.

Free event that doesn’t cost us anything and will include a drawing.

Would not recommend that kids watch it. Maybe for teens.

6. Online class with Dr. Beck is progressing and underway (?) (*confirm the latter*)
  7. Considering of starting a “subsidiary” of our school; a storage facility. Talking to Matt Antkoviak and Tim Hutchens along with a school administrator in Louisiana (Dave
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Ramsey, no connection to the celebrity). Jason put it on ACSI and got a lot of feedback. Could be a good use of 43 acres that would allow us to fund some initiatives.

**V. Committee Report(s)**

**A. Ed Policy Committee Report:**

1. Notes were provided. Working through health curriculum for elementary, middle school and high school.
2. Working on writing skills and cursive and expectations on that for students coming in that haven't had this training. Ms. Koning will be working on this.

**B. Parent Partnership Committee Report: (Melanie)**

1. Ken Karakula with Metro Toyota and Timothy Hutchens supported a dinner for teacher conferences – thanks to these business owners.
2. PPC also arranging staff appreciation food in a COVID-19-friendly manner.
3. Homeroom parents have been set up with partner teams.
4. Melanie still communicating and making connections with new families coming in.
5. PPC eager to plan other events.

**C. Marketing and Development Committee Report: (Beth)**

1. Nothing as of now.

**D. Fine Arts Booster Report: (Beth)**

1. Did not meet this month.

**E. Eagle Backers Booster Report: (Joel)**

1. Nothing to report.

**F. Technology Committee:**

1. Jason: haven't had a meeting yet; they are all working on own projects. BARK (sp?) is one that they are trying out on our system (internet safety package). Jenni Houtman presented this to us - looks like a very good system.
2. They continue to look at different options to improve our internet connectivity at the school. Not experiencing slowdowns, but if we have too many that need to be online that it could bog us down. One slowdown this week when Mr. Hadley was teaching but today it was good.

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**G. Finance Committee:**

- 1. Some items for closed meeting.

**VI. Old Business**

- A. None.

**VII. New Business**

- A. Nice comments in the Zoom chat from parents:

**From Jennifer Houtman:**

*Thank you for doing that [Jason reading to kids in the classroom]- our kids appreciate connecting with you!*

**From Kathy & Sal LaBara:**

*I have 3 kids in college who are excellent writers and have noticed greatly how the focus on writing at HCA has helped them in college.*

**Open Action Items**

Item number	Action Item	Responsible	Due Date

**VIII. Public Comment – N/A (reserved for comments pertaining to agenda items only and limited to 5 minutes per person)**

- A. None. See chat room comments under ‘New Business’ above.

**IX. Adjournment**

Motion to adjourn

Time: 7:41 pm

Motion: Brad Dennis

Support: Joel Schoonbeck

Ayes: 7 Nays: 0

Closed in prayer: Gayle Jacobs

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To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

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**Minutes Certification:**

Proposed minutes respectfully submitted,

Gayle Jacobs for Lynn Townsend  
Board Secretary/Recording Secretary

October 26, 2020  
Date

Approved by the Board of Directors on <November 23, 2020>.

Lynn M. Townsend  
Board Secretary

November 23, 2020  
Date