

To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

**Heritage Christian Academy**  
6312 Quail Run Drive  
Kalamazoo, Michigan 49009

Telephone: 269-372-1400

Facsimile: 269-372-6018

Email Address: [hcaoffice@hcaeagles.org](mailto:hcaoffice@hcaeagles.org)

Website: [www.hcaeagles.org](http://www.hcaeagles.org)

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Board of Directors

Heritage Christian Academy

**Open Meeting Minutes**

**Date:** 3/23/2020

**Time:** 7pm

**Location:** HCA

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MEETING TYPE:	<input checked="" type="radio"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input type="checkbox"/> Proposed	<input checked="" type="radio"/> Approved

**I. Call To Order**

The meeting was called to order at

Motion to Open:

2nd:

Ayes: Nays:

**II. Roll Call / Opening Prayer**

Board Member Attendance:

Greg McCormick	Chairman	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Joel Schoonbeck	Vice-Chairman	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Elizabeth Fenstermaker	Secretary	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Brad Dennis	Treasurer	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Bill Menser	Director	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Gayle Jacobs	Director	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Casey Pawell	Director	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Lynn Townsend	Director	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

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Other Attendees:

**III. Approval of Open Meeting Minutes**

Motion to approve the February minutes

Motion:

Support:

Ayes:   Nays:

**IV. Public Comment** (*reserved for item/matter not listed on the agenda limited to 5 minutes per person*)

A.

**V. Administrator's Report(s)**

A. COVID-19 Update

B. Musical Update

C. MHSAA Update

D. Google Classroom- Continuing learning environment for students.

E. Marketing Plan/ Kindergarten Round Up

F. KPI

**VI. Committee Report(s)**

**A. Ed Policy Committee Report:**

1. Homeschool partnership development
2. Online options through BJU (93 courses) for 2020-21 year
3. BJU textbooks update and STEM upgrade

**B. Parent Partnership Committee Report:**

1. Assisting with Auction

**C. Marketing and Development Committee Report:**

1. Auction is scheduled for **May 30, 2020**.
2. Board member to continue inquiring for sponsors
3. Board members to be at The Point at 4pm.
4. Board members will donate auction items.

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**G. Fine Arts Booster Report:**

1. Need more members!!!!

**H. Eagle Backers Booster Report:**

1. Spring Sports on hold until further notice due to COVID-19

**I. Technology Committee:**

1. Chromebook Update

**K. Grant Committee:**

1. Volunteer update

**II. Old Business**

- A. N/A

**III. New Business**

- A. N/A

**Open Action Items**

<i>Item number</i>	<i>Action Item</i>	<i>Responsible</i>	<i>Due Date</i>

**IV. Public Comment** – N/A (*reserved for comments pertaining to agenda items only and limited to 5 minutes per person*)

**V. Adjournment**

Motion to adjourn

Time:

Motion:

Support:

Ayes: Nays:

**Minutes Certification:**

Proposed minutes respectfully submitted,

Board Secretary/Recording Secretary

Date

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Approved by the Board of Directors on <Date of Meeting>.

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Board Secretary

\_\_\_\_\_  
Date