

To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

Heritage Christian Academy
6312 Quail Run Drive
Kalamazoo, Michigan 49009

Telephone: 269-372-1400

Facsimile: 269-372-6018

Email Address: hcaoffice@hcaeagles.org

Website: www.hcaeagles.org

Board of Directors

Heritage Christian Academy

Open Meeting Minutes

Date: 1/27/2020

Time: 7pm

Location: HCA

MEETING TYPE:	<input checked="" type="radio"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input checked="" type="radio"/> Proposed	<input type="checkbox"/> Approved

I. Call To Order

The meeting was called to order at 705pm

Motion to Open: Schoonbeck

2nd: Dennis

Ayes: 6 Nays: 0

II. Roll Call / Opening Prayer

Board Member Attendance:

Greg McCormick	Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Joel Schoonbeck	Vice-Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Elizabeth Fenstermaker	Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Brad Dennis	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Bill Menser	Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Gayle Jacobs	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Casey Pawell	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees: Tad Rogers, Sue Davidson, Mike Wolfe, Lynn Townsend

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III. Approval of Open Meeting Minutes

Motion to approve the December minutes

Motion: Dennis

Support: Schoonbeck

Ayes: 6 Nays: 0

IV. Public Comment (*reserved for item/matter not listed on the agenda limited to 5 minutes per person*)

A. N/A

V. Administrator's Report(s)

A. 191 students and 2 new inquiries

B. 2 tours for new families

C. 2 new visitors for next year (St. Michaels)

D. J term was completed and was successful

E. Looking at Bob Jones curriculum for next year. Melanie Simpson and Lindsey Cyr went to learn about the new Bob Jones curriculum. Will be addressed in the Ed Policy. We will be able to monitor and adjust as needed. In this case we looked at Spanish.

VI. Committee Report(s)

A. Ed Policy Committee Report:

1. N/A

B. Parent Partnership Committee Report:

1. Father/Daughter banquet big success. Planning on continuing next year.

C. Marketing and Development Committee Report:

1. Auction is scheduled for March 28, 2020.

2. Board member to start inquiring about sponsors.

3. Board members attending auction in support be there at 4pm.

4. Board members will donate auction items.

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D. Fine Arts Booster Report:

1. Meeting to be held later later this month

E. Eagle Backers Booster Report:

1. Potential co-op with homeschoolers for soccer in the fall.
2. Joel Schoonbeck looking into Clear span for potential gym.

F. Grant Committee:

1. N/A

G. Technology Committee:

1. Sign on 9th street was fixed.
2. Software for new key cards and hardware has been fixed.
3. Switch was purchased and returned.
4. Purchased Microsoft Office 365 for 32 licenses
5. Purchased 5 chromebooks and have been using them:
 - a) Pros: printer works with chromebooks. Kids liked the chromebooks, they thought it was faster. Outside speakers work well.
 - b) Cons: Did not like it for yearbook, does not upload pictures. Projector hook up is a problem. Kindergarten curriculum is not accessible and they do not know how to log in to the computer.
 - c) Proposal:
 - (1) Chromebooks: 23 computer lab
 - (2) Chromebooks: 22 needed to replace the laptops being deployed to staff members
 - (3) Chromebooks: 20 needed to replace the “Blue” laptops
 - (4) Chromebooks: 4 needed in elementary classrooms
 - (5) Desktops: 10 needed in the computer lab
 - (6) Docking Station: 22 available laptops from OCA
 - (7) Docking Station: 22 staff members will need their computer replaced
 - (8) Docking Station: HCA has 2, will need 20 more

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VII. Old Business

A. N/A

VIII. New Business

A. Brad Dennis will look into meeting with donors for computer upgrades.

B. J term surveys to the kids to gather information.

Open Action Items

<i>Item number</i>	<i>Action Item</i>	<i>Responsible</i>	<i>Due Date</i>

IX. Public Comment – N/A (*reserved for comments pertaining to agenda items only and limited to 5 minutes per person*)

X. Adjournment

Motion to adjourn

Time: 816pm

Motion: Schoonbeck

Support: Jacobs

Ayes: 6 Nays: 0

Minutes Certification:

Proposed minutes respectfully submitted,

Elizabeth Fenstermaker
Board Secretary/Recording Secretary

February 24, 2020
Date

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Approved by the Board of Directors on <Date of Meeting>.

Elizabeth Fenstermaker
Board Secretary

February 24, 2020
Date