

To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

**Heritage Christian Academy**  
6312 Quail Run Drive  
Kalamazoo, Michigan 49009

Telephone: 269-372-1400

Facsimile: 269-372-6018

Email Address: [hcaoffice@hcaeagles.org](mailto:hcaoffice@hcaeagles.org)

Website: [www.hcaeagles.org](http://www.hcaeagles.org)

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Board of Directors

Heritage Christian Academy

**Open Meeting Minutes**

**Date:** 8/19/2019

**Time:** 7pm

**Location:** HCA

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MEETING TYPE:	<input checked="" type="radio"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input type="checkbox"/> Proposed	<input checked="" type="radio"/> Approved

**I. Call To Order**

**II. Roll Call / Opening Prayer**

Board Member Attendance:

Greg McCormick	Chairman	<input checked="" type="radio"/> Present	<input type="checkbox"/> Absent
Joel Schoonbeck	Vice-Chairman	<input checked="" type="radio"/> Present	<input type="checkbox"/> Absent
Elizabeth Fenstermaker	Secretary	<input checked="" type="radio"/> Present	<input type="checkbox"/> Absent
Brad Dennis	Treasurer	<input checked="" type="radio"/> Present	<input type="checkbox"/> Absent
Bill Menser	Director	<input checked="" type="radio"/> Present	<input type="checkbox"/> Absent
Gayle Jacobs	Director	<input checked="" type="radio"/> Present	<input type="checkbox"/> Absent
Casey Pawell	Director	<input checked="" type="radio"/> Present	<input type="checkbox"/> Absent

Other Attendees: Randal Hadley, Melanie Simpson

**III. Approval of July Open Meeting Minutes**

Motion to approve (move to September meeting)

**IV. Public Comment** *(reserved for item/matter not listed on the agenda limited to 5 minutes per person)*

A. N/A

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**V. Administrator's Report(s)**

- A. Teacher orientation started today
- B. 191 students possibility more
- C. New rubber for playground
- D. Building 4.....preschool room corner lightning strike.....insurance potential cover Carlysle Roofing company estimate
- E. EPG app unveiling tomorrow- puts entire crisis manual on an app, also messaging to staff and parents in case of emergency
- F. Back to school night 5-8pm 5:00, 6:00, and 7:00 presentations.....NHS to potentially do playground duty for small children
- G. New parent diner looks to have good attendance
- H. Send thank you letter to SWT Excavating for lending the front loader

**VI. Committee Report(s)**

**A. Ed Policy Committee Report:**

- 1. No meeting this month

**B. School Life Committee Report:**

- 1. Board approves of name change....Board will have to change the bylaws
- 2. Motion to change SLC name to Parent Partnership
  - a) Motion: Dennis
  - b) Support: Schoonbeck
  - c) Do not need to have leaders to come for board approval

**C. School Development Committee Report:**

- 1. Gala update: Will have first Development Committee meeting with new members.
- 2. Information at next meeting for board to obtain sponsorships
- 3. Compile list with FAB, Eagle Backers, and other entities

**D. Fine Arts Boosters Report:**

- 1. Show the Financial report to the board
- 2. Musical= discussion on donors and sponsors/ one letter sent out at the beginning of the year for all fundraising activities

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**E. Eagle Backers Report:**

1. No updates

**F. Technology Committee Report:**

1. Dawn received new computer

**V. Old Business**

**Open Action Items**

<i>Item number</i>	<i>Action Item</i>	<i>Responsible</i>	<i>Due Date</i>

**VII. New Business**

- A. Senior class requested a sunrise and sunset event at the school on the first and last day of school.

**VIII. Public Comment – suspended** (*reserved for comments pertaining to agenda items only and limited to 5 minutes per person*)

**IX. Adjournment**

Motion to adjourn

Time: 8pm

Motion: Schoonbeck

Support: Dennis

Ayes: 7 Nays: 0

**Minutes Certification:**

Proposed minutes respectfully submitted,

Elizabeth Fenstermaker  
Board Secretary/Recording Secretary

September 30, 2019  
Date

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Approved by the Board of Directors on <Date of Meeting>.

Elizabeth Fenstermaker  
Board Secretary

September 30, 2019  
Date