

To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

**Heritage Christian Academy**  
6312 Quail Run Drive  
Kalamazoo, Michigan 49009

Telephone: 269-372-1400

Facsimile: 269-372-6018

Email Address: [hcaoffice@hcaeagles.org](mailto:hcaoffice@hcaeagles.org)

Website: [www.hcaeagles.org](http://www.hcaeagles.org)

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Board of Directors

Heritage Christian Academy

**Open Meeting MINUTES**

**Date:** 5/20/19

**Time:** 7pm

**Location:** HCA

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MEETING TYPE:	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input type="checkbox"/> Proposed	<input checked="" type="checkbox"/> Approved

**I. Call To Order**

The meeting was called to order at 7:04

Opening: Greg McCormack / Joel Schoonbeck - 2nd

**II. Roll Call / Opening Prayer**

Board Member Attendance:

Mike Wolfe	Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Greg McCormick	Vice-Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Anthony Wickey	Secretary	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Brad Dennis	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Bill Menser	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Elizabeth Fenstermaker	Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Joel Schoonbeck	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees: were also in attendance.

Pastor Paul Laborde

Tim Hutchens

Casey Pawell

Mr. Hadley

Mrs. Simpson

A copy of the meeting minutes are available for public inspection at Heritage Christian Academy, 6312 Quail Run Drive, Kalamazoo, MI 49009 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

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**III. Approval of April Open Meeting Minutes**

Motion to approve April minutes

Motion: Brad Dennis

Support: Greg McCormick

Ayes: 4      Nays:      Abstain: 1 (Did not receive)

**IV. Public Comment** (*reserved for item/matter not listed on the agenda limited to 5 minutes per person*)

- A. Pastor Paul LaBorde & Mrs Tim Hutchens from Otsego Baptist Church/Otsego Christian Academy
- B. Otsego Baptist is closing and sold a piece of property that was going to be used for expansion
- C. Providing a list of names, and Otsego will pay 50% of tuition.
- D. Cut-off date - we will provide a list of names to Otsego Baptist
- E. In relation - 2nd CRC - Provides a letter for tuition donation and HCA receives a donation from the church on behalf
- F. Do we cap the date or change the date to Labor Day
- G. Go into the family, recruit them similar to athletics. Families and church going through grief, help them with the process and then reach out to them
  1. Reach out to families that have not been to HCA open houses

**V. Administrator's Report(s)**

- A. Hometown Welcome
  1. 22 families, 50% interested, 7 would consider, 0 have visited, potential for 1
- B. K-8 schools have been contacted
- C. Churches are being contacted - Mark Dygraff
  1. 14 churches - needing to follow-up with 8, flyers are starting to get handed out
  2. Work through Lenora on messaging
  3. New Day (Bill Menser) was contacted and reporting great message

**VI. Committee Report(s)**

**A. Ed Policy Committee Report:**

1. Reviewed music and Art - 2 music suggestions
  - a) 5th Grade - currently taking - general music, band and choir

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(1) Asking for a commitment to band, would not require new instruments, possible cleaning, re-tuning - need Fine Arts Boosters help

(2) Proposing choir 2x a week and worship arts 2x a week

b) Art curriculum - S.T.E.A.M - looking at MS/HS - same general curriculum with higher standards

2. Homeschool Collaboration - Using Zeeland as an example to be discussed next meeting

3. Innovation Day

a) Deb Kolberg from K-Resa helping HCA

**B. School Life Committee Report:**

1. Mother / Son event - approaching 90

2. Mr. Hadley and Mrs. Simpson will be putting together prayer / worship list

3. Fine Arts

**C. Technology Committee Report:**

1. No report submitted

**VII. Old Business**

A.

**Open Action Items**

<i>Item number</i>	<i>Action Item</i>	<i>Responsible</i>	<i>Due Date</i>

**VIII. New Business**

A.

**IX. Public Comment – suspended** (*reserved for comments pertaining to agenda items only and limited to 5 minutes per person*)

**X. Adjournment**

Motion to adjourn

Time: 8:04

Motion: Dennis

Support: Menser

Ayes: 5      Nays:

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**Minutes Certification:**

Proposed minutes respectfully submitted,

Anthony Wickey  
Board Secretary/Recording Secretary

6/17/19  
Date

Approved by the Board of Directors on 6/24/19.

Anthony Wickey  
Board Secretary

6/24/19  
Date