

To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

Heritage Christian Academy
6312 Quail Run Drive
Kalamazoo, Michigan 49009

Telephone: 269-372-1400

Facsimile: 269-372-6018

Email Address: hcaoffice@hcaeagles.org

Website: www.hcaeagles.org

Board of Directors

Heritage Christian Academy

Open Meeting MINUTES

Date: 4/29/19

Time: 7pm

Location: HCA

MEETING TYPE:	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input type="checkbox"/> Proposed	<input checked="" type="checkbox"/> Approved

I. Call To Order

The meeting was called to order at 7:09pm.

II. Roll Call / Opening Prayer

Board Member Attendance:

Mike Wolfe	Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Greg McCormick	Vice-Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Anthony Wickey	Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Brad Dennis	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Elizabeth Fenstermaker	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees: Randal Hadley, Jerry Whitaker, and Stephanie Jevert were also in attendance.

III. Approval of March Open Meeting Minutes

Motion to approve March minutes

Motion: Ms. Fenstermaker

Support: Mr. Dennis

Ayes: 5 Nays: 0

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IV. Public Comment (*reserved for item/matter not listed on the agenda limited to 5 minutes per person*)

A. Board Training: with Mr. Jerry Whitaker (Guest) – Ways for Boards to Consult

1. Discussion about how Mr Whitaker could be in an advisory position to the board, to help share his extensive experience on boards.

V. Administrator's Report(s)

A. Good Friday service successful

B. History club competition

C. Regal Eagle

1. \$23K+ pledged
2. \$20K+ brought in to date
3. \$2500 being donated as a matching donation

D. Hometown welcome

1. 14 mailers already received
2. 2 interested in the school

E. Grant writing - a grant writing professional will help us for \$4K/yr

F. Lawn mowing

1. New mower purchased
2. Sold the tractor - \$13,800
3. Joel Schoonbeck mowed this weekend
 - a) Put out a general appeal for help in taking turns mowing - ACTION: Mr. Hadley
4. DeVisser will still do fertilizing
5. We have a blower, and weedwacker at the school

G. Accreditation

1. Team recommended us for a 5 year term
2. Left us with major commendations and recommendations. Commendations need to be communicated to staff and recognizing the individuals. Recommendations:
 - a) Board policy and manuals need to be updated and reformatted
 - b) Secure financial resources to make school viable
 - c) Update curriculum formatting to be more consistent

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- d) Formulate a more complete and thorough transportation policy
 - e) Upgrade safety items
 - (1) Music room outer door
 - (2) Connect all exterior doors to security system - site plan addition
 - (a) For now put on checklist for night cleaning crew to check on
 - (3) Playground equipment inspections need to be documented
 - (4) Tables in gym not be present or be protected or covered during PE
 - f) Update CSIP
 - g) Every year there needs to be progress shown on the items. Everything has to be complete in the next 5 years. - ACTION: Mr Hadley to be responsible.
- 3. Enrollment - currently at 188
 - 4. Next years' enrollment at 156 confirmed and enrollment fees paid
 - 5. Lot's of prospects for new students
 - 6. Musical
 - a) Discussed the three recommendations

Board approves of any of the three recommended musicals.

Motion: Mr. McCormick

Support: Mr. Dennis

Ayes: 5 Nays: 0

VI. Committee Report(s)

A. Ed Policy Committee Report:

- 1.

B. School Life Committee Report:

- 1. 4th of July parade in Schoolcraft

C. Technology Committee Report:

- 1. A few newer computers are needed.

VII. Old Business

- A.

Open Action Items

A copy of the meeting minutes are available for public inspection at Heritage Christian Academy, 6312 Quail Run Drive, Kalamazoo, MI 49009 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

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<i>Item number</i>	<i>Action Item</i>	<i>Responsible</i>	<i>Due Date</i>

VIII. New Business

A. Elementary modular looks dilapidated. Needs to be repaired and painted. - Joel Schoonbeck

B. Where are we at with athletic director? Interviewed excellent possibility, but need enrollment numbers to pay for A.D. so we can make an offer.

IX. Public Comment – suspended (*reserved for comments pertaining to agenda items only and limited to 5 minutes per person*)

X. Adjournment

Motion to adjourn

Time: 9:43pm

Motion: Mr. Dennis

Support: Mr. McCormick

Ayes: 5 Nays: 0

Minutes Certification:

Proposed minutes respectfully submitted,

Anthony Wickey
Board Secretary/Recording Secretary

5/17/19
Date

Approved by the Board of Directors on 5/20/19.

Anthony Wickey
Board Secretary

5/20/19
Date