

To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

Heritage Christian Academy
6312 Quail Run Drive
Kalamazoo, Michigan 49009

Telephone: 269-372-1400

Facsimile: 269-372-6018

Email Address: hcaoffice@hcaeagles.org

Website: www.hcaeagles.org

Board of Directors

Heritage Christian Academy

Open Meeting MINUTES

Date: 3/25/19

Time: 7pm

Location: HCA

MEETING TYPE:	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input type="checkbox"/> Proposed	<input checked="" type="checkbox"/> Approved

I. Call To Order

The meeting was called to order at 7:02pm.

II. Roll Call / Opening Prayer

Board Member Attendance:

Mike Wolfe	Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Greg McCormick	Vice-Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Anthony Wickey	Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Brad Dennis	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Elizabeth Fenstermaker	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees: Randal Hadley, Melanie Simpson, Bill Menser, Phil Kilian, Lindsay Cyr, and others were also in attendance.

III. Approval of February Open Meeting Minutes

Motion to approve February minutes

Motion: Mr. Dennis

Support: Mr. McCormick

Ayes: 4 Nays: 0

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IV. Public Comment (*reserved for item/matter not listed on the agenda limited to 5 minutes per person*)

A. HCA Coaching Staff Update (Q&A) – Mr. Phil Kilian

1. Wondering what the board take is on sports and wondering how the coaches can come alongside the board to help lead in the same direction.
 - a) ESOs. The athletic program is an important part. Two important areas that can help SOAR:
 - (1) Spiritual outcome
 - (2) Occupational outcome
 - b) The board's role is to be support for the administration, and the athletic program flows out of the that. We as a board support what the administration is overseeing.
2. Wondering what the update is on a new Athletic Director
 - a) 180 students wouldn't support an athletic director. It would have to be a volunteer position which isn't ideal.
 - b) If we reach the goal of 215 students, we would then be able to hire an athletic director
 - c) Currently looking at a resume of someone who's interested, who seems like a good candidate.
3. Went to MHSAA class last year. Having someone like the teacher of that class who has a successful program already, who could come in and help train a new AD for us would be very valuable. Just a suggestion.
4. Is there any kind of set dates or cutoffs as to when we'll be securing an AD.
 - a) Maybe if we could present it to the candidate as a possible volunteer position, it would be something we could begin to pursue now.
5. We're unified as a group of coaches and want to partner better with the board and move toward excellence.
6. Want to play more schools that are similar sized
7. Coaches are willing to try to raise enough money to pay for an AD. Already paying \$10K for The Point rental, though.

B. Musical - Ms. Lindsey Cyr

1. Would like to keep up the momentum and have the musical decided by the end of the school year, so we could. Considering two disney's
 - a) Disney's Newseys
 - (1) Newer
 - (2) More male vocals needed (good thing)
 - (3) Would require a coreographer
 - (4) About the New York News Boys going on strike and eventually

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unionizing

- b) Disney's Beauty and the Beast
 - (1) Would need good costumes
 - (2) Very well known
- c) Would need to change some language in both
- d)

V. Administrator's Report(s)

A. Auction

- 1. Over \$60K, still trickling in
- 2. Need to let parents know an approximate profit
- 3. Approximately double the profit from last year
- 4. Looking at calendar for next year's event - want to have that settled by end of this week

B. Snow day extension to the calendar put out to families

C. Next year's calendar

- 1. Mr. Wolfe proposed having the Gala on 10/8/19
- 2. Suggestion by teachers of having graduation on Friday instead of Thursday
- 3. Would it be a good idea to have the graduation at another partnering church?

D. Marketing update to send out, passed on by John Knowlton

- 1. Should Melanie reach out to him about what needs to be done in April? - yes

E. Regal Eagle

- 1. Whole school involvement
- 2. Beginning this Wednesday
- 3. Everybody will get pledges for it
- 4. Older students won't actually be running, unless it's with the elementary

F. Pre-K / K meeting

- 1. 10 families came
- 2. Only reached one MOPS group for this year

G. Open houses

- 1. Set for 5/3 & 5/17/19
- 2. Homeschoolers should be marketed toward. Maybe having this be the first task of the

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group of people from the school meetings, who signed up for marketing.

3. Maybe pairing events - Regal Eagle & Open House

Motion to approve administration's recommendation for next year's calendar.

Motion: Mr. Dennis

Support: Ms. Fenstermaker

Ayes: 5 Nays: 0

VI. Committee Report(s)

A. Ed Policy Committee Report:

1. Deb Kolberg sent email a while ago about computer training for two teachers. Any follow up from admin?

B. School Life Committee Report:

1. Mother/son event in the works
2. Working on father/son camping trip
3. Working on family camping trip
4. Considering Fall Harvest party for elementary - don't have any other events for the elementary, currently

C. Technology Committee Report:

1. Meraki firewall installed
2. Phone issues pretty well taken care of

VII. Old Business

A.

Open Action Items

<i>Item number</i>	<i>Action Item</i>	<i>Responsible</i>	<i>Due Date</i>

VIII. New Business

A.

IX. Public Comment – suspended (*reserved for comments pertaining to agenda items only and limited to 5 minutes per person*)

X. Adjournment

A copy of the meeting minutes are available for public inspection at Heritage Christian Academy, 6312 Quail Run Drive, Kalamazoo, MI 49009 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

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Motion to adjourn

Time: 9:16pm

Motion: Mr. McCormick

Support: Ms. Fenstermaker

Ayes: 5 Nays: 0

Minutes Certification:

Proposed minutes respectfully submitted,

Anthony Wickey
Board Secretary/Recording Secretary

4/25/19
Date

Approved by the Board of Directors on 4/29/19.

Anthony Wickey
Board Secretary

4/29/19
Date