

To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

Heritage Christian Academy
6312 Quail Run Drive
Kalamazoo, Michigan 49009

Telephone: 269-372-1400

Facsimile: 269-372-6018

Email Address: hcaoffice@hcaeagles.org

Website: www.hcaeagles.org

Board of Directors

Heritage Christian Academy

Open Meeting MINUTES

Date: 9/24/18

Time: 7pm

Location: HCA

MEETING TYPE:	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input type="checkbox"/> Proposed	<input checked="" type="checkbox"/> Approved

I. Call To Order

The meeting was called to order at 7:05pm.

II. Roll Call / Opening Prayer

Board Member Attendance:

Mike Wolfe	Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Greg McCormick	Vice-Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Anthony Wickey	Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Brad Dennis	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Elizabeth Fenstermaker	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees: Randal Hadley, Melanie Simpson, Sue Davidson, and Becky Conley were also in attendance.

III. Approval of August Open Meeting Minutes

Motion to approve August minutes pending title corrections

Motion: Mr. McCormick

Support: Ms. Fenstermaker

Ayes: 5 Nays: 0

A copy of the meeting minutes are available for public inspection at Heritage Christian Academy, 6312 Quail Run Drive, Kalamazoo, MI 49009 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

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IV. Public Comment (*reserved for item/matter not listed on the agenda limited to 5 minutes per person*)

A. Election of Pastor David Scott to the School Board

V. Administrator's Report(s)

A. Enrollment - 188 students

B. Events

1. Fall Frenzy

2. First Souled out event

a) Transportation a challenge

3. Ken from World Mission will be here this week for secondary chapel

C. Building 4 fixed

1. Never had proper supports put in

2. Raised it up about 6"

3. Now ramp does not match, about a 3 or 4 inch difference. Will be getting a new rubber ramp

4. Door needs to be fixed. Vanguard quoted about \$2K repair. Insurance may cover since it was a result of the lightning strike in May.

D. Transportation - insurance question about liability with students driving themselves to events

E. Safety

1. Purchased Emergency Preparedness Plan app

a) Allows for texting between staff

b) Has GPS tracking

c) Has directions about what to do in an emergency situation

d) Shows map of shutoffs in the building

2. An officer who is a parent at the school is going to do a safety survey of the school

3. Went to a ACSI regional meeting and the discussion was on safety (physical, emotional, and spiritual)

F. Alternatives came on back to school night to present to 7/8 grade parents the Sexual Risk Avoidance program

1. 91% parent approval

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2. Would be an option to opt out

G. Travel to and from school and potential for using waivers for potential car accidents was discussed

VI. Committee Report(s)

A. Ed Policy Committee Report:

1. Ed Policy discussed the implementation of STEM into school curriculum

B. Marketing and Development Committee Report:

1. Following up with underwriting donation requests
2. Committee members are sending out personal invitations
3. Sent clarification letter to HCA parents
4. Updating alumni lists (students, parents, grandparents)

C. School Life Committee Report:

1. Splitting up into three groups
 - a) Educational events
 - b) Activities/Clubs
 - c) Hospitality
 - d) Homeroom parents
2. Fine Arts Booster
 - a) Having a holiday craft show 11/17
 - b) Mattress sale this Saturday
 - c) Scrap metal day this Saturday

D. Technology Committee Report:

1. Report discussed

VII. Old Business

A.

Open Action Items

<i>Item number</i>	<i>Action Item</i>	<i>Responsible</i>	<i>Due Date</i>

VIII. New Business

A.

IX. Public Comment – suspended (*reserved for comments pertaining to agenda items only and limited to 5*

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minutes per person)

X. Adjournment

Motion to adjourn

Time: 9:07pm

Motion: Mr. Dennis

Support: Mrs. Fenstermaker

Ayes: 5 Nays: 0

Minutes Certification:

Proposed minutes respectfully submitted,

Anthony Wickey

10/22/18

Board Secretary/Recording Secretary

Date

Approved by the Board of Directors on 10/22/18.

Anthony Wickey

1/21/19

Board Secretary

Date

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