

To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

Heritage Christian Academy
6312 Quail Run Drive
Kalamazoo, Michigan 49009

Telephone: 269-372-1400

Facsimile: 269-372-6018

Email Address: hcaoffice@hcaeagles.org

Website: www.hcaeagles.org

Board of Directors

Heritage Christian Academy

Open Meeting MINUTES

Date: 7/23/18

Time: 7pm

Location: HCA

| | | |
|---------------|---|--|
| MEETING TYPE: | <input checked="" type="checkbox"/> Regular | <input type="checkbox"/> Special |
| MINUTES TYPE: | <input type="checkbox"/> Proposed | <input checked="" type="checkbox"/> Approved |

I. Call To Order

The meeting was called to order at 7:12pm.

II. Roll Call / Opening Prayer

Board Member Attendance:

| | | | |
|------------------------|---------------|---|--|
| Mike Wolfe | Chairman | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Elizabeth Fenstermaker | Vice-Chairman | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Absent |
| Anthony Wickey | Secretary | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Brad Dennis | Treasurer | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |
| Josh Wickey | Director | <input type="checkbox"/> Present | <input checked="" type="checkbox"/> Absent |
| Greg McCormick | Director | <input checked="" type="checkbox"/> Present | <input type="checkbox"/> Absent |

Other Attendees: Sue Davidson and Melanie Simpson were also in attendance.

III. Approval of June Open Meeting Minutes

Motion to approve June minutes

Motion: Mr. Dennis

Support: Mr. McCormick

Ayes: 4 Nays: 0

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IV. Public Comment (*reserved for item/matter not listed on the agenda limited to 5 minutes per person*)

A. Board Member Election

Motion to elect Mike Wolfe as HCA board chair, Greg McCormick as vice-Chair, Brad Dennis as Treasurer, and Anthony Wickey as secretary.

Motion: Mr. Dennis

Support: Mr. McCormick

Ayes: 4 Nays: 0

V. Administrator's Report(s)

A. Enrollment still at 160 - projecting 184

1. Word of mouth is most important
2. Miriam Jenke still recovering from heart attack
3. Blums still recovering
4. Hiring
 - a) 4th grade: Deb Strahan
 - b) Bible: Chase Garrett (4 classes)
 - c) Remaining Bible: Dave Scott and Justin McCoy
 - d) Business Manager: Dawn Zondervan staying
 - e) Playground: one possibility
 - f) Middle School/Social Studies: still waiting on Alderman but actively trying to fill
 - g) Other Middle School: Emily Heath resigned
 - h) Middle School Boys soccer coach: Mr. Pierson
 - i) High School soccer coach: Phil Kilian
 - j) Math: still looking
5. School safety

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- a) \$1000 grant for App
 - (1) Able to put entire crisis management on app
 - (2) Procedures from KRESA
 - (3) Comm P2P
 - (4) Law enforcement comms
 - (5) Child tracking
- b) \$5K for video surveillance
6. Diagnosed/Repaired music room floor
 - a) Fixed with volunteers and free material
7. Fence repaired
8. Bus was scrapped for \$1500 / cost to repair was \$6k
 - a) Looking into using K-Christian busses
 - b) CIS bus auctions
9. Pot holes fixed
10. Building mailing list of alumni and past families - currently at about 300
11. Auction donors have not been thanked - ACTION

VI. Committee Report(s)

A. Ed Policy Committee Report:

- 1.

B. Marketing and Development Committee Report:

1. Attached
2. Fall Gala Update
 - a) Secured Stohl as the speaker
 - b) Date is 10/23/18
 - c) Location is Grace Spring
 - d) Goal: 500 people / 50 tables / \$500/table /
 - e) Looking for title sponsor
 - f) Donations will go for STEM

C. School Life Committee Report:

1. No meeting this month

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D. Technology Committee Report:

1. No current options for server
2. Ipads running out of space
3. Requesting that board add tech fee to 2019-20

VII. Old Business

A.

Open Action Items

| <i>Item number</i> | <i>Action Item</i> | <i>Responsible</i> | <i>Due Date</i> |
|--------------------|--------------------|--------------------|-----------------|
| | | | |

VIII. New Business

A.

IX. Public Comment – suspended (*reserved for comments pertaining to agenda items only and limited to 5 minutes per person*)

X. Adjournment

Motion to adjourn

Time: 8:47pm

Motion: Mr. McCormick

Support: Mr. Wolfe

Ayes: 4 Nays: 0

Minutes Certification:

Proposed minutes respectfully submitted,

Anthony Wickey
Board Secretary /Recording Secretary

8/23/18
Date

Approved by the Board of Directors on 8/28/18.

Anthony Wickey
Board Secretary

1/21/19
Date