

To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

Heritage Christian Academy
6312 Quail Run Drive
Kalamazoo, Michigan 49009

Telephone: 269-372-1400

Facsimile: 269-372-6018

Email Address: hcaoffice@hcaeagles.org

Website: www.hcaeagles.org

Board of Directors

Heritage Christian Academy

Open Meeting MINUTES

Date: 6/25/18

Time: 7pm

Location: HCA

MEETING TYPE:	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input type="checkbox"/> Proposed	<input checked="" type="checkbox"/> Approved

I. Call To Order

The meeting was called to order at 7:12am.

II. Roll Call / Opening Prayer

Board Member Attendance:

Mike Wolfe	Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Elizabeth Fenstermaker	Vice-Chairman	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Anthony Wickey	Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Brad Dennis	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Josh Wickey	Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Greg McCormick	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees: Randal Hadley and Sue Davidson were also in attendance.

III. Approval of May Open Meeting Minutes

Motion to approve May minutes

Motion: Mr. Dennis

Support: Mr. McCormick

Ayes: 4 Nays: 0

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IV. Public Comment (*reserved for item/matter not listed on the agenda limited to 5 minutes per person*)

A.

V. Administrator's Report(s)

A. Enrollment at 155. About 20 behind where we were last year.

B. Several on the "No Pay" list that need to be called

C. Paid for a Facebook boost. \$40/7 days

D. Cash flow

1. \$1000 after payroll is fulfilled

2. Some bigger bills coming up

E. Graduation went well

F. Accreditation sending 4-5 people here next April

1. 4/10/19-4/12/19

2. We have to pay for

G. Hires

1. Deb Strahan volunteered to teach 4th grade - not enough students for two kindergartens

2. Interviewed one for Bible - several applicants

3. Bible: interviewing candidates

4. Still looking for math position

5. Still need a recess monitor

VI. Committee Report(s)

A. Ed Policy Committee Report:

1. No meeting this month

2. Textbooks purchased

B. School and Community Development Committee Report:

1. Attached

2. Change name to "Marketing and Development Committee"?

3. Working on Gala

C. School Life Committee Report:

1. submitted

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D. Technology Committee Report:

1. Meeting with Steve VanDyke
 - a) Can't eliminate the need for active directory server
 - (1) Printers
 - (2) Phones
 - (3) Kids signing in
 - b) Gave name for KRESA - they do this kind of work
 - (1) Out of the office till Wednesday
 - (2) No idea when they can get to us. May not have the new server in place before school starts.
2. Doors for elementary are not updating
 - a) Probably result of lightning strike
 - b) Likely problem of controller above door that is having the problem
3. Mrs. Simons computer down - likely result of lightning strike.
4. Using Secant for the server may not be a good idea. Lost faith in their ability to meet our needs and do a good job.
5. Going to Google won't change anything as far as what kind of server we need. Basically all Google would give us is storage, which isn't that big of a deal for a school our size.
6. We currently use Microsoft products. Their newer products require subscription. When we have to upgrade, we'll have to have the discussion of whether to use Google.
7. Steve is not sold on Chromebooks because no programs can be installed on them.
8. Looking into why our school isn't showing up in Google search.
9. Summary: Currently will move forward with KRESA to find out what they're able to do. Will likely need a decision before next meeting.

VII. Old Business

A.

Open Action Items

<i>Item number</i>	<i>Action Item</i>	<i>Responsible</i>	<i>Due Date</i>

VIII. New Business

A. School Board Officer Nominations. HCA By-laws, Article V.A. states, "At the regularly

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scheduled meeting in the first month of the fiscal year, the Board shall elect from among its members a chairman, vice-chairman, secretary, and treasurer. The term of office shall be one (1) year and begins on the first regularly scheduled meeting of the fiscal year. Officers may succeed themselves in the same office.” As such, officer nominations will take place at June’s school board meeting, with the election occurring during July’s regularly scheduled school board meeting.

Greg McCormick nominated as vice chair

Motion: Mr. Dennis

Support: Mr. Wickey

Ayes: 4 Nays: 0

Mr. Wolfe, Mr. Dennis, and Mr. Wickey nominated to succeed themselves in their current school board officer position.

Motion: Mr. McCormick

Support: Mr. Wolfe

Ayes: 4 Nays: 0

B. Department of Homeland Security offering grant for school security.

1. Determining what the needs are for security
2. Making sure our emergency plan lines up with guidelines of Homeland Security

IX. Public Comment – suspended (*reserved for comments pertaining to agenda items only and limited to 5 minutes per person*)

X. Adjournment

Motion to adjourn

Time: 9:18pm

Motion: Mr. Dennis

Support: Mr. Wolfe

Ayes: 4 Nays: 0

Minutes Certification:

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Proposed minutes respectfully submitted,

Anthony Wickey

Board Secretary /Recording Secretary

7/17/18

Date

Approved by the Board of Directors on 7/23/18.

Anthony Wickey

Board Secretary

7/23/18

Date