

To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

**Heritage Christian Academy**  
6312 Quail Run Drive  
Kalamazoo, Michigan 49009

Telephone: 269-372-1400

Facsimile: 269-372-6018

Email Address: [hcaoffice@hcaeagles.org](mailto:hcaoffice@hcaeagles.org)

Website: [www.hcaeagles.org](http://www.hcaeagles.org)

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Board of Directors

Heritage Christian Academy

**Open Meeting MINUTES**

**Date:** 5/21/18

**Time:** 7pm

**Location:** HCA

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MEETING TYPE:	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input type="checkbox"/> Proposed	<input checked="" type="checkbox"/> Approved

**I. Call To Order**

The meeting was called to order at 7pm

**II. Roll Call / Opening Prayer**

Board Member Attendance:

Mike Wolfe	Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Elizabeth Fenstermaker	Vice-Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Anthony Wickey	Secretary	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Brad Dennis	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Josh Wickey	Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Greg McCormick	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees: Randal Hadley and Melanie Simpson were also in attendance.

**III. Approval of April Open Meeting Minutes**

Motion to approve April minutes

Motion: Mr. McCormick

Support: Mr. Dennis

Ayes: 4            Nays: 0

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**IV. Public Comment** (*reserved for item/matter not listed on the agenda limited to 5 minutes per person*)

A.

**V. Administrator's Report(s)**

A. Enrollment for next year at 101

B. Following events held

1. Protect Young Eyes

2. CTI – music drama group presented in chapel

3. Held 2 concerts (elementary and high school); both well done

C. Attended safety conference. – Randy Hadley.

D. Regal Eagle held

1. Brought in just over 10k

2. An additional 4k has come in additional donations since this event

3. Would like to have a matching donor next year

4. We have now completed our 4<sup>th</sup> and final contracted fund raiser with Champion

E. Fine Arts Booster club – reported that we have accepted proposal with exception the board has final approval on director of musical.

1. They have requested a committee to be put together in support of this event

2. Proposed that Adam, Denise would be the next musical director. Has background in musicals and has a passion for these events.: Pending board approval

3. Proposed Little Women for the next musical: Pending board approval

Motion to have Denise Adam be next music director

Motion: Mr. Dennis

Support: Mr. McCormick

Ayes: 4            Nays: 0

Motion to have Little Women as the 2019 musical

Motion: Mr. McCormick

Support: Mr. Dennis

Ayes: 4            Nays: 0

F. Enrollment fee goes up Jan 1<sup>st</sup>

G. Completed surveys for children, parents and students

**VI. Committee Report(s)**

**A. Ed Policy Committee Report:**

1. Chaired by the Administrator

2. In consideration of our Academic ESOS (expected student outcomes),

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- a) Resolve problems with logic
  - b) Engaging in intellectual inquiry with a biblical perspective
  - c) Attaining progressive understanding of academics disciplines
  - d) Lifelong learners with a Christian worldview
3. With that in mind we have seen our standardized testing data and have identified need to add more STEM into our curriculum
  4. Conducted 2 school visits: Comstock STEM academy, Niles New Tech
  5. Conclusions from visits:
    - a) STEM goes across all subjects
    - b) It is a teaching method
    - c) Projects that have students solve real life problems
    - d) Students use the engineering design process to solve problem and iterate through this process
    - e) Using community resources to further the education process
    - f) More than new books, but real life learning situations
    - g) The need to meet standards is aligned to the need to develop as a whole child
    - h) Goes beyond academic hassles. Kids are learning social and occupational ESOS.
    - i) We believe we can add in the spiritual ESOS as well. Thinking about what we are doing and our Christian world view behind this
    - j) This requires us to have very good curriculum mapping. You will need to understand what standards from curriculum are met by STEM projects. You have to ensure each project is helping you to achieve you academic annual requirements.
    - k) Collaboration is key between: students, teachers, community and disciplines.
    - l) With effective STEP, students don't even realize that they are learning.
    - m) Done well, each student is still graded on their individual work
  6. Recommendation for next year:
    - a) Start with a few STEM projects next
    - b) Will need to make sure every teacher has a clear vision of what we are trying to accomplish. We will need to give all teachers a chance to see this work.
    - c) Will need to complete some curriculum planning.
    - d) Will need to determine community resources
    - e) Determine projects we could do. Possibilities include:
      - (1) Elementary students developing a garden
      - (2) Transforming Sold-Out. Could challenge students to pick their own area of service and which org they will support. They could contact the org and build plan to support.
      - (3) Musical. Could perform musical production company. Give students opportunity to put on this event. Maybe: marketing, sales, financials, sound, building, selection, etc

**B. School and Community Development Committee Report:**

A copy of the meeting minutes are available for public inspection at Heritage Christian Academy, 6312 Quail Run Drive, Kalamazoo, MI 49009 within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

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1. Considering changing the name to Marketing and Development Committee
2. Gala tentatively set for Oct 23rd
  - a) Seems feasible to raise between 75k – 125k from this event. This could be how we start to fund a science lab.
  - b) Meeting on the 30th to plan next steps
  - c) Jim Wessing is going to MC the event

**C. School Life Committee Report:**

1. Beth to provide update
2. Committee meeting with Melanie Simpson to discuss plans

**D. Technology Committee Report:**

1. Recommending that we purchase lower cost server and work with Secant to put this server in place
2. Secant recommending a bank to find financing if needed
3. The cost for this upgrade will come to around 15k
4. Eager to start this process ASAP

**VII. Old Business**

A.

**Open Action Items**

<i>Item number</i>	<i>Action Item</i>	<i>Responsible</i>	<i>Due Date</i>

**VIII. New Business**

**IX. Public Comment – suspended** (*reserved for comments pertaining to agenda items only and limited to 5 minutes per person*)

**X. Adjournment**

Motion to adjourn

Time: 9pm

Motion: Mr. McCormick

Support: Mr. Dennis

Ayes: 4            Nays: 0

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**Minutes Certification:**

Proposed minutes respectfully submitted,

Anthony Wickey  
Board Secretary /Recording Secretary

6/20/2018  
Date

Approved by the Board of Directors on 6/25/18.

Anthony Wickey  
Board Secretary

7/17/18  
Date