

To prepare students for a life of service by teaching, modeling and encouraging Biblical principles while pursuing academic excellence.

Heritage Christian Academy
6312 Quail Run Drive
Kalamazoo, Michigan 49009

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Email Address: hcaoffice@hcaeagles.org

Website: www.hcaeagles.org

Board of Directors

Heritage Christian Academy

Open Meeting MINUTES

Date: 3/26/18

Time: 7pm

Location: HCA

MEETING TYPE:	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
MINUTES TYPE:	<input type="checkbox"/> Proposed	<input checked="" type="checkbox"/> Approved

I. Call To Order

The meeting was called to order at 7:10pm.

II. Roll Call / Opening Prayer

Board Member Attendance:

Mike Wolfe	Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Elizabeth Fenstermaker	Vice-Chairman	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Anthony Wickey	Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Brad Dennis	Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Josh Wickey	Director	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Greg McCormick	Director	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Other Attendees: Randal Hadley, Melanie Simpson, Stephanie Jevert, Sue Davidson, and Mike Gray were also in attendance.

III. Approval of February Open Meeting Minutes

Motion to approve February minutes

Motion: Mr. McCormick

Support: Mr. Dennis

Ayes: 4 Nays: 0

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IV. Public Comment *(reserved for item/matter not listed on the agenda limited to 5 minutes per person)*

A. Spring Auction Update – Mrs Shari Vermeulen

1. Still need board sponsorships.
2. Need someone to move the sign from HCA to CenterPoint Monday or Tuesday of the auction. - Mike will take care of it.
3. Have signs to put in peoples yards - on main roads.
4. Everyone who registered last year will already have a number.
5. Board members get name tags at registration table.
6. Rouzas are storing all the items, need to get them Friday night.
7. Need the tables - can take them back a few days later if necessary.
8. Blue jeans with nice shirts are good for Board music.
9. Catering is ready. Will be comparable to last year's food.

B. Tech Committee server update

1. Server went down end of March
2. Secant tech worked on
3. Has reached the end of life
4. \$145/hr to work on it
5. May work for the rest of this year, but wouldn't trust it next year
6. Web server \$3712.50 down and \$1982/month
7. Tech committee recommends buying a new one at about \$20K
8. We can't go completely to the cloud, because the print server is necessary for printing.
9. The VOIP phone system is also on our current server. It's unknown how much is needed for the VOIP system.
10. Sue D. will find out if they do financing.
11. Phone system is currently having issues.
12. Discussion about how to pay for this:
 - a) Can't use current fundraisers to pay for it because those are supporting the current budget.
 - b) Need to think about raising money to pay for it.
 - c) Can't spend money out of our budget with the current summer shortfall anticipated.
 - d) Need to look into moving everything to Google Drive to minimize possible problems.

V. Administrator's Report(s)

A. Musical

1. Grossed \$17K

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2. More attendance because
 - a) More church advertising
 - b) Well known title
 - c) Included elementary
 3. Thinking about next year
 - a) Two possibilities to consider
 - (1) Peter Pan (#1 choice)
 - (a) Stricter timeline
 - (b) Need a flying company (\$5K)
 - (2) Annie
 - (a) Some questionable parts
 - b) Board needs to vote on this next meeting - ACTION
- B. Ark trip complete - went well
- C. FACTS system in place and being used. 47 enrolled already.
- D. Still in discussions with 2nd CRC about subsidizing.
- E. Security
1. What to do when police arrive during active shooter.
 2. Need better door shutting.
 3. Need classroom to classroom communication.
 4. Police are willing to come to teacher's orientation to do active shooter drill.
- F. Behavior management
1. Looking into new ways for behavior modification
 2. TBRI = Trust Based Relational Intervention
 - a) Making the connection with the kids while allowing them to still feel empowered.
 3. A few teachers are going to a conference about it.
 4. Currently have some students from applicable situations who we're having a hard time managing.
- G. SOS Meeting went well

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1. Good follow up
2. 25 of the 49 were staff - very few parents
3. Working on getting the video out
4. We're still in the middle of the SOS - we need to get the video out so everybody can personally see the meeting.
5. Was more upbeat

VI. Committee Report(s)

A. Ed Policy Committee Report:

1. STEM is bigger than we thought
2. It's problem based learning
3. Will be observing Niles New Tech High School and Comstock STEM Academy

B. School and Community Development Committee Report:

1. Scheduled board reunion
2. Working on Gala

C. School Life Committee Report:

1. Currently working on auction related items

D. Technology Committee Report:

1. Mostly discussing server
2. Phone system needs to be stable - first a foremost

VII. Old Business

A.

Open Action Items

<i>Item number</i>	<i>Action Item</i>	<i>Responsible</i>	<i>Due Date</i>

VIII. New Business

IX. Public Comment – suspended (*reserved for comments pertaining to agenda items only and limited to 5 minutes per person*)

- A. Stephanie Jever - Peter Pan is very different than what was done in the past. With the time, the extra expense could be taken care of by service projects or buy outs? Could have a photo booth? Would be unique.

