Heritage Christian Academy
6312 Quail Run Drive
Kalamazoo, Michigan 49009
Telephone: 269-372-1400 Facsimile: 269-372-6018
Email Address: hcaoffice@hcaeagles.org Website: www.hcaeagles.org

Board of Directors

Heritage Christian Academy

Open Meeting MINUTES

Date: 8/28/17
Time: 7pm
Location: HCA

MEETING TYPE:	✓ Regular	❑ Special
MINUTES TYPE:	❑ Proposed	✓ Approved

I. Call To Order

The meeting was called to order at 7:10pm.

II. Roll Call / Opening Prayer

Board Member Attendance:

Mike Wolfe	Chairman	✓ Present	❑ Absent
Elizabeth Fenstermaker	Vice-Chairman	✓ Present	❑ Absent
Anthony Wickey	Secretary	✓ Present	❑ Absent
Josh Wickey	Treasurer	✓ Present	❑ Absent
Andy Foster	Director	❑ Present	✓ Absent
Greg McCormick	Director	✓ Present	❑ Absent

Other Attendees: Randal Hadley, Melanie Simpson, Stephanie Jevert, Kelly Luke, Brad Dennis were also in attendance.

III. Approval of July Open Meeting Minutes

Motion to approve minutes

Motion: Ms. Fenstermaker
Support: Mr. McCormick
Ayes: 5 *Nays: 0*

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IV. Public Comment *(reserved for item/matter not listed on the agenda limited to 5 minutes per person)*

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V. Administrator's Report(s)

- Enrollment at 211
- 6 new teachers
- 5 day kindergarten added to 3 day
- Late pickup starts tomorrow - Denise Adams in charge
- Working on partnership with churches
- The Point has increased from $45/hr to $63/hr
- Need a middle school soccer coach
- Faculty adjustment
    - Burlison had her baby
    - The kindergarten teachers are splitting responsibilities for 1st grade since there are only 12 kindergarteners
    - Pre-K has all morning, so we have some afternoon resource freed up
- We only have 2 people signed up for 5 day kindergarten
- Looking into outdoor PA system
- Looking into a pastor's chapel

VI. Committee Report(s)

a. Ed Policy Committee Report:

- New science textbooks
- New 5th/6th grade textbooks

b. School and Community Development Committee Report:

- Feed The Need Update
    - Application and booking fee submitted on Monday, 21 August
    - Mr Wolfe to chair the event
    - Recommended Fundraising Goal - $75K
    - Recommended Purpose – 90% toward kickoff for Science Lab renovation; 10% toward tuition assistance
    - "Kick Off Event" scheduled for Friday, 13 October, venue is TBD (Newsboys concert that night. Moved to 10/20/17.

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- Collin and Megan Schuiteboer to be keynote speakers at event
- "Day of Event" scheduled for Tuesday, 21 November

- Fundraiser Meeting on Thursday, 24 August 2017
  - Purpose: Identify the major fundraising events scheduled for School Year (SY 2017-18)
  - Provided/reinforced guidelines

c. School Life Committee Report:

- Will be working on FTN

d. Technology Committee Report:

- Cheri lost her computer and a bunch of data on it

VII. Old Business

- Update on special ed program expansion - keep as an item on the administrator's report

Open Action Items

Item number	*Action Item*	*Responsible*	*Due Date*

VIII. New Business

-

IX. Public Comment – suspended *(reserved for comments pertaining to agenda items only and limited to 5 minutes per person)*

- Middle school soccer coach is needed and would like more communication. Who's job is it to find the coach? - Kelly Luke
  - Carol Campbell is working on it
  - Possible ideas would be for alumni who are in college or grandparents
  - Will push harder to try to find someone - there is a game next week
- Will have two girls basketball teams in January. Concerned about somewhere to practice.
  - Will look into 12th St. Baptist

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X. Adjournment

Motion to adjourn
Time: 8:03pm
Motion: Mr. J. Wickey
Support: Mr. McCormick
Ayes: 5 *Nays: 0*

Minutes Certification:

Proposed minutes respectfully submitted,

Annthony Wickey 9/24/17
Board Secretary /Recording Secretary Date

Approved by the Board of Directors on 9/25/17.

Anthony Wickey 10/5/17
Board Secretary Date