

PK - 2nd Grade Parents: Tired of That L-o-o-o-n-g Carpool Line? ☺

In an effort to keep the PK-2nd grade carpool line running as smoothly as possible, we would like to suggest the following guidelines:

Morning Drop-off:

1. The doors to the PK-2nd building are opened at **8am**. Please do not drop your child off in the back circle before that. K-2nd (not PK) - If you need to drop your child off earlier than 8am, you may drop him/her off at the main entrance. They will be supervised in the gym until 8am.
2. When dropping your child off at the back (after 8am), please pull all the way up to the front of the circle to leave room for others behind you. **Do not park and walk them in the building.** If for any reason you must walk them in, park in the front parking lot to do so.

Afternoon Pick-up:

1. There will be four orange cones spaced around the circle. Please be sure to pull all the way up to the next empty cone. We are trying to fill four cars at a time and need your help with this.
2. If you need to talk with your child's teacher, please park in front and walk back to pick up your child. You can then talk with the teacher once the carpool line is finished.
3. If your child needs help with their seatbelt, please pull ahead to the parking lot in front of the school to assist them.
4. Please keep your name tent in a convenient place (glove compartment, dash, etc.) and hang the name tent in the window that is most visible to the teacher with the megaphone. **If you need a name tent(s), fill out the attached form and return it to the office.**

Carpool Line “Name Tent” Order Form

Your last name: _____

of name tents needed: _____

*Be sure to order enough name tents for each of the vehicles that are used to pick up your child(ren). If you do not ever pick anyone up in the carpool line in back of the school, you do not need to worry about ordering name tents.